**Curriculum** **team Guidelines Meetings on Wednesday 21 Oct 2009**

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| **Team** | **Location** | **Members** | **Budget as at 12 May 09** |
| **Mathematics** | **Staffroom** | **Mandy**  **Craig**  **Karen**  **Joy**  **Alisa/Kim** | |  |  |  | | --- | --- | --- | | Area | Budget | Not Spent | | Junior Maths | 1200 | 1116.00 | | Middle Maths | 1200 | 467.00 | | Senior Maths | 1200 | (537) | |

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| **Task** | **Comment** | **Action Required** | **Timeframe** |
| 1. **Task 1**:   **Syndicate to bring examples of assessment and recording**  **(Snapshots)**  **Linked it to Portfolios expectations. To get a whole school picture.** |  |  |  |
| **Task 2**  **Look at the use of Etap.**  **What are we doing**  **When ?**  **Who?**  **Are teachers meeting deadlines?** |  |  |  |
| **Task 4:**Take a quicklook at our current programmes  Staff survey |  |  |  |
| **Task 5:**  **The Maths Advisor**  **And the Day**  **List what we want to achieve** |  |  |  |
| **Task 6**  **General Matters** |  |  |  |